

Universität Würzburg, Sanderring 2, 97070 Würzburg

via mail
to all departments
of the University of Würzburg
excluding the University Hospital

The Chancellor

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Würzburg, 27.08.2024

Our reference: 4

Operations between 24 December 2024 and 01 January 2025

Dear Sir or Madam

Based on a university board decision and in agreement with the Staff Council, the heating will be reduced to weekend operation between 24 December 2024 and 1 January 2025 in order to reduce energy costs.

Public Employees must take annual leave on two working days, reduce overtime, or take "Gleittage / GUT" as part of flexitime.

An emergency service must be maintained to the extent required by the business operations.

All employees will receive a notice to this effect on their university account.

I would ask you to inform all employees in your area of responsibility, who do not have a university account or do not use it.

Yours sincerely



Dr. Uwe Klug